

# दीन दयाल उपाध्याय कॉलेज DEEN DAYAL UPADHYAYA COLLEGE

(दिल्ली विश्वविद्यालय) (UNIVERSITY OF DELHI)

दिल्ली रा. रा. क्षेत्र सरकार द्वारा 100% वित्त पोषित, 100% funded by Govt. of NCT of Delhi  
सेक्टर -3, द्वारका, नई दिल्ली Sector-3, Dwarka, New Delhi – 110078  
दूरभाष/Tel. 011-25099380, 25099381, Website: <https://ddu.collegedu.ac.in>

Ref. No.: DDUC/LIB./Binding/2021/01

Dated: 16.07.2021

## Notice Inviting Quotation

**E-Procurement Tender Notice for Quotation for Binding of Books, Periodicals, Question Papers and Syllabus for College Library** of Deen Dayal Upadhyaya College (University of Delhi) New Delhi-110078.

The College invites ONLINE bids as per Two bids System (Technical and Financial) from the commercial binder(s) & eligible binder for the binding of approximately 1000 books, Periodicals, Question Papers and Syllabus of the college library through e-procurement <https://eprocure.gov.in/eprocure/app> from College Library of, Deen Dayal Upadhyaya College (University of Delhi) Delhi-110078. Details of events are as under:

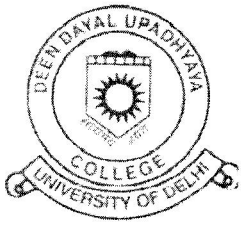
S.N.	Item	Binding
1.	Book	Half leather with golden tooling
2.	Journal	Half leather with golden tooling
3.	Syllabus & Question Paper	Cloth Binding (Board with Ink Tooling)

Tender Ref No. and Date	DDUC/LIB./Binding/2021/01
EMD* (Rs.)	4000/-
Bid Document Download Start Date and Time	16.07.2021 (17.30hrs)
Bid Submission Start Date and Time	16.07.2021 (18.00hrs)
Bid Submission End Date and Time	09.08.2021 (11.00hrs)
Technical Bid Opening Date and Time	10.08.2021(12.30hrs)
Financial Bid Opening Date and Time	10.08.2021 (12.30hrs)
Place of Opening of bid	Conference room GF, DDUC Delhi
Bid Validity	90 Days

\*Pay Order/DD for EMD of tender Ref. No. DDUC/LIB./Binding/2021 will also be considered

Notes: It is requested that the following protocol should be carefully observed in every detail while submitting the tender; otherwise, the tender may not be considered.

1. All details regarding the subject tender are available on our college website <http://ddu.collegedu.ac.in>, and CPP Portal <https://eprocure.gov.in/eprocure/app>. Any change/ modification in the Tender Enquiry/ Tender Document will be intimated through above websites only. Bidders are therefore, requested to visit the websites regularly to keep themselves updated.



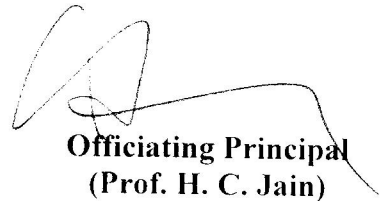
# दीन दयाल उपाध्याय कॉलेज

## DEEN DAYAL UPADHYAYA COLLEGE

(दिल्ली विश्वविद्यालय) (UNIVERSITY OF DELHI)

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2. For submission of e-bids, bidders are required to get themselves registered with <http://eprocure.gov.in/eprocure/app>.
3. Bidder advised to follow the instructions provided in the 'Instructions to the Contractors/Bidder' for the e -submission of the bids online through the Central Public Procurement Portal for e-procurement at <https://eprocure.gov.in/eprocure/app>.
4. Online Quotations will be two fold (a) one technical bid consisting of all technical details and supporting documents (b) another financial bid containing items wise price for the items mentioned in the technical bid. Bidders will not be permitted to alter or modify their bids after expiry of the deadline for receipt of bids.
5. Financial bids of only those bidders will be opened and considered who qualify in their technical bid.
6. Manual/hardcopy of bids shall not be accepted.
7. Bidder, however have to upload scanned copies of EMD along with their e-tender.
8. Earnest Money Deposit (EMD), should be submitted in the form of Pay Order/Demand Draft of a nationalized bank, payable in favour of "**The Principal, Deen Dayal Upadhyaya College**", payable at Delhi, and should reach to "The Section Officer (Accounts), Deen Dayal Upadhyaya College, Sector-3, Dwarka, New Delhi-110078", before the end date and time of bid submission, failing which, the bid will be liable for rejection. Please write the name of the contact person (IN CAPITAL) and his/her Mobile Number at the backside of the Pay Order/Demand Draft and submit it in an envelope super scribed as EMD for "**Quotation for Binding of Books, Periodicals, Question Papers and Syllabus**". Our Tender No. & Date and name of the item should invariably be marked on the top of envelope.
9. Clarifications/queries, if any, can be addressed to Dr. Sangeeta Talwar, (Purchase Convener), Contact No.9968297236 and email:docsangeeta.chem@gmail.com or dduclibrary@gmail.com till 05<sup>th</sup> August, 2021.

  
**Officiating Principal**  
**(Prof. H. C. Jain)**